
MEMORANDUM



TO: Airport Advisory Board
FROM: M McPherson, City Administrator
SUBJECT: **Manager's Report**
DATE: July 8, 2021

Taxiway Signage

The taxiway street signs were installed July 8, 2021. Please let staff know if any of them go missing in the future so they can be replaced.

Reconstruction of Taxiway A

Attached is the KLJ memo requesting award of the bid to Knife River Corporation. I thought the Board might be interested in seeing how the bids came out.

Flight Service Station

The FAA is working on relocating its communication circuitry (see email from Neil Hoadley) in preparation for completely vacating the building. See the emails from Nathan McCready regarding the project and the work that will be completed next week on Tuesday and Thursday. They are doing similar work at the St. Cloud Regional Airport.

21st Avenue Project

Work is progressing on the plans for the 21st Avenue project. I am working my way through the easements and deeds – attached is the easement that impacts Parcel 10 of the airport property. You can see by the exhibit where and how the right of way for the road impacts the area east of the existing hangars and the current road south of the Public Safety Building.

There is some interest by contractors for fall work, so the project is being bid this fall. The TENTATIVE schedule is as follows:

- July 22 – authorize advertisement for bids
- August 12, 19, 26 – advertisement published (three weeks are required)
- September 2 – bid opening
- September 9 – award the bid
- September 27 – construction starts

A requirement of the contract will be to maintain a passable access to the airport (it likely will not be paved). We will send notice to the leaseholders of the project schedule once the bid is awarded and we have a better idea of the schedule from the contractor. The 90% plans are attached for your information.

Operations & Maintenance Funding

We have been informed that the airport will receive \$26,759.00 in FY2022 and the same in FY2023 from the State. In addition, there is another \$32,000 coming from the America Rescue Plan Act (ARPA). The ARPA funds can only be used for reimbursement of operational expenses, debt service payments, and to cover costs to combating the spread of pathogens at the airport.